



**BOARD OF DIRECTORS
ACROSS THE BRIDGE FOUNDATION dba
DOWNTOWN COLLEGE PREP**

Board Meeting Agenda

**4:30-6:30 PM INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

**Downtown College Prep
1402 Monterey Hwy
San Jose, CA 95110**

Teleconferencing Locations:

- 1. DCP El Camino Middle School
1402 Monterey Rd. San José 95110, Main Conference Room**
- 2. DCP El Primero High School:
1402 Monterey Rd. San José 95110, Room 116**
- 3. DCP Alum Rock Middle School
2888 Ocala Ave. San José 95148, Room Z2**

The Downtown College Prep Charter School (“DCP” or “School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. Blue “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with an individual-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and

you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.

5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

6. Individuals may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaized and publicly noticed, the Board can respond, interact, and act upon the item.

7. In compliance with the Americans with Disabilities Act (ADA) and upon request, DCP may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the School office.

How to Address the Board

- You can send your comments to publiccomments@dcp.org
- Limited to three (3) minutes per speaker and total time allotted for oral communications will not exceed fifteen (15) minutes.
- If your comment is read aloud by DCP staff, the reader will be given up to five (5) minutes to read per comment and total time allotted for the reading of emailed communications will not exceed fifteen (15) minutes
- Please note the Board President may adjust the time allotted to each speaker if we have many speakers wishing to make public comments in order to accommodate as many speakers as possible.